

1. Date:        

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## Application for a Standby Letter of Credit (SBLC) or Bank Guarantee

To: HSBC Continental Europe, Belgium ("HSBC")

(\* Denotes a mandatory field)

This is an application for the trade service(s) specified below. Please select the trade service(s) you require, complete the required information and provide any instructions related to the trade service(s).

- Application for a Bank Guarantee  
 Application for a Standby Letter of Credit

**2.1 Name and Address of Instructing Party\* (the Customer)**

**2.2 Account Number of the Instructing Party**

**2.3 Customer Contact Tel / Email\***

**2.4 Name and Address of Applicant**

(to be specified in the Guarantee if other than the Customer)

**2.5 Relationship of Applicant with the Instructing Party (if different from the Customer)**

**3.1 Beneficiary\* (full name)**

**3.2 Beneficiary Tel / Email Address**

**3.3 Beneficiary Address\***

**4.1 SBLC / Bank Guarantee Currency\***

**4.2 SBLC / Bank Guarantee Amount\***

**5.1 Issuance Manner\***

- Direct  
 Re-issue - Bank SWIFT:

 Local Bank Role  Advising Only  Confirming and Advising

(If details of an Advising/Reissuing Bank are not provided, HSBC will choose the Advising/Reissuing Bank)

**5.2 Advising/Reissuing Bank Address**

**6. Form of Guarantee / SBLC\***

- HSBC standard wording  
 (please specify which wording type)

- Wording already provided  
 (please specify the HSBC draft wording reference number)

- Foreign bank standard wording  
 (please specify foreign bank name and country)

- Wording being provided  
 (please email wording and a copy of this form to: [tradebe@hsbc.com](mailto:tradebe@hsbc.com), with subject: [Guarantee / Standby] Request [Applicant name] - [date you send the form to HSBC] - wording of [guarantee] [standby])

**7.1 Effective Date (if other than Issuance Date)**
       
**7.2 Effective Event**

**7.3 Expiry Date**
       
 Open Ended

**7.4 Expected Expiry Date**
       
**7.5 Expiry Event**

**7.6 Latest Date of Claim (if other than Expiry Date)**
       
**8.1 Guarantee / Standby Letter of Credit Type and Purpose\***

- Advance Payment  Bid / Tender Bond  Corporate Bank to Bank facility  Financial  Performance Bond  
 Lease Guarantee  Retention Warranty  Custom Bond

**8.2 Full Description of Goods and/or Services \***

*Required for regulatory compliance purposes(must include contact/tender name)*

**8.3 Contract Number\***

**8.4 Contract Date\***

D	D	M	M	Y	Y	Y	Y
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**9. Method of Delivery\***

By Courier to

SWIFT

Collect from branch

To be collected by

Contact Details

Identification details for collection *(e.g. Passport, Driving License)*

**10. Applicable Rules and/or Law\***

- Subject to URDG 758     International Standby Practices (ISP98)
- ICC Uniform Customs and Practice for Documentary Credits (UCP600)     No Rules
- Law *(If any, please specify)*

**11. Charges\***

Debit A/C No. for all charges

**12. Specific Requests**

We refer to HSBC's Standard Trade Terms (as amended from time to time) which can be accessed, read and printed by visiting [www.gbm.hsbc.com/gtrfstt](http://www.gbm.hsbc.com/gtrfstt) or alternatively the Customer can request a copy from its Relationship Manager (the Standard Trade Terms).

This application incorporates and is subject to the Standard Trade Terms as though they were set out in full in this application, and together they form an important agreement.

By signing this application the Customer:

- irrevocably requests HSBC to provide the above trade service(s) in accordance with the instructions in this form; and
- confirms that it has read and understood the Standard Trade Terms and agrees that this application incorporates the Standard Trade Terms and that the Standard Trade Terms apply to the above trade service(s).

Signed for and on behalf of the Customer:

Date

D	D	M	M	Y	Y	Y	Y
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Print Name

Print Name

**Authorised Signature(s)** *(signed in accordance with the bank mandate)*